

Davis Police Department

Updated October 2019

PHASE I

The following subjects will be covered during the first phase of the Probationary Officer's training. **Items in Bold are questions that must be answered and turned in for review.**

	Instructed Date	FTO Initials	Trainee Initials
PATROL VEHICLE EQUIPMENT & OPERATIONS			
The trainee shall be able to check out a patrol car for use and conduct a pre-service check.			
Code 3 Response and Vehicle Operations (PP 2.00-A)			
Explanations of the 3 responses; 1. 2. 3.			
The trainee shall understand the conditions under which they or the department may be held liable for deaths, injury, or property damage which occur while an emergency vehicle is being operated with red lights and siren (Code 3), including: 1. Failure to drive with due regard for the safety of all persons described in VC Section 21056 2. A negligent or wrongful act or omission by an employee of the entity described in VC Section 17001 3. When not in immediate pursuit of an actual or suspected violator or responding to a bona fide emergency as described in VC Section 17004			
Notwithstanding 21055, the trainee shall explain when they may respond Code 3 pursuant to policy, including:			

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<p>21806 CVC specifies that:</p> <p>21807 CVC specifies that:</p>			
<p>The trainee shall explain the situations in which the driver of an authorized emergency vehicle is exempt from the Vehicle Code provisions listed in Section 21055, including:</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 			
Vehicle Pursuits (PP 2.00-A)			
The trainee will receive instruction on when they may initiate a pursuit, including the factors to be used on whether to continue a pursuit and when to terminate a pursuit.			
<p>The responsibilities of the primary officer is-</p> <p>secondary officer-</p> <p>dispatcher-</p>			

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supervisor-			
<p>The trainee shall explain the proper use of the police radio and transmissions to maintain control of a vehicle pursuit. Appropriate transmissions include:</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4 .</p>			
<p>The trainee will receive instruction on how to stop a pursuit, including forcible stops. Acceptable methods are;</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4 .</p>			
The trainee will receive instruction on documentation of pursuits.			
CONTACT AND COVER (PRIMARY/BACKUP)			
The trainee shall explain and demonstrate contact officer tactics.			

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RADIO PROCEDURES & TELECOMMUNICATION			
<p>The trainee shall review and briefly summarize policy on communications and radio call numbers.</p> <p>The applicable policy is _____</p>			
<p>The trainee shall give examples where inquiries into a law enforcement information system would be necessary.</p> <p>The applicable policy is _____</p>			
<p>The trainee shall be able to identify the law enforcement information systems used by the agency including:</p> <ol style="list-style-type: none"> 1. (APS)= _____ 2. (SVS)= _____ 3. (WPS)= _____ 4. (AFS)= _____ 5. (DVROS)= _____ 6. (MUPS)= _____ 7. (SRF)= _____ 			
<p>The trainee shall review and explain agency policy regarding the proper use and/or misuse of MVC's and Department Computers.</p> <p>The applicable policy is _____</p>			
PATROL PROCEDURES			
Police Patrol Techniques			
<p>The trainee shall explain the principle types of police patrol (preventative, directed enforcement, etc.) and the respective impacts on community relations.</p>			

	Instructed Date	FTO Initials	Trainee Initials
INVESTIGATIONS			
<p>The trainee shall understand applicable laws pertaining to the investigation of sexual assault and how these cases are investigated. This shall minimally include:</p> <ol style="list-style-type: none"> 1. 261 PC and subsections 2. 286, 288, and 289 PC 3. Victim confidentiality. 4. Collection of evidence/protocol 5. Survivor Contact/Interview Protocols 6. Survivor Forensic Sexual Assault Examinations 7. Crime scene protection/considerations 8. Counseling/advocates 			
The trainee shall demonstrate the ability to conduct thorough and complete criminal investigations.			
The trainee shall discuss factors which must be determined when interviewing complainants, reporting persons, and witnesses.			
The trainee shall properly obtain all information necessary for the completion of a thorough preliminary investigation of a “cold” crime.			
REPORT WRITING/COMPUTERS			
<p>Applicable polices are:</p> <ol style="list-style-type: none"> 1. 2. 3. 			

	Instructed Date	FTO Initials	Trainee Initials
<p>Department report writing system, outline system for case preparation, produce clear, concise, grammatically correct reports, use appropriate report forms, maintain an accurate journal or notebook</p> <ol style="list-style-type: none"> 1. The trainee will collect and identify all pertinent information to complete the report writing process in a timely manner. 2. The trainee will record and complete all required forms and any other related information concerning report writing process in a timely, grammatically correct manner. 3. The trainee will assess a police report to ensure an incident is documented correctly. 			
<p>Following the completion of a preliminary investigation of a “cold” crime, the trainee shall record all pertinent information in correct format on the proper report form.</p>			
<p>The trainee shall prepare a report that minimally includes:</p> <ol style="list-style-type: none"> 1. Organizing facts in chronological order 2. Relating facts in appropriate sentence form 3. Correctly filing in all appropriate boxes 4. Properly establishing who, what, when, where, why, how and how many 5. Properly establishing the elements of the crime(s), when appropriate 			
<p>Given an incident in which an arrest is made, the trainee shall demonstrate the ability to satisfactorily complete all the appropriate police reports involved, to minimally include:</p> <ol style="list-style-type: none"> 1. The elements constituting the offense 2. A complete documentation of reasonable/probable cause to arrest 3. A complete description of all physical evidence, where it was found, and its disposition 4. A complete listing of all suspects, including whether or not they are in custody. 			
TRANSPORTATION/BOOKING OF PRISONERS (PP 3.14-A)			
Control and Searching of Persons			

	Instructed Date	FTO Initials	Trainee Initials
The trainee shall be able to safely and effectively control (verbally and physically), one or more suspects, applying all officer safety tactics.			
Handcuffing (PP 3.14-A)			
<p>The trainee shall <u>explain</u> in writing below policy regarding the handcuffing of;</p> <p>Regular prisoners;</p> <p>Juveniles;</p> <p>Elderly;</p> <p>Mentally ill;</p> <p>Pregnant females;</p> <p>and all other types of detainees/prisoners (including those with disabilities)</p>			
The trainee shall be able to safely and effectively handcuff single or multiple suspects and, if necessary, transport single or multiple suspects away from an arrest scene.			

	Instructed Date	FTO Initials	Trainee Initials
Legal Responsibilities with Prisoners			
Prisoner's are entitled to _____ telephone calls, when;			
147 PC deals with _____ and specifies that;			
149 PC deals with _____ and specifies that;			
Transportation of Prisoners (PP 3.14-A)			
<p>The trainee shall review and explain the agency's policy regarding the transportation of prisoners. This explanation shall minimally include:</p> <ol style="list-style-type: none"> 1. Prisoners restrained with specialty devices (i.e., the Wrap, hobble, expectorant shields, etc.) 2. Sick, injured, mentally ill, physically challenged, or pregnant prisoners 3. Juveniles with/without adults 4. Females 5. Use of seat belts 6. A search of the area in which the prisoner is about to be placed prior to transportation 7. A search of the area where the prisoner has been following transportation 8. The proper positioning of the officer(s) and the prisoner(s) within the vehicle 9. Close and constant observation of the prisoner(s) 10. Notifying dispatch of beginning and ending mileage 			

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Given a situation in which prisoner(s) must be transported in a patrol vehicle, the trainee shall safely place the handcuffed prisoner(s) into the vehicle and safely transport the prisoner(s) to the predetermined destination.			
The trainee will review and explain the legal constraints, agency policy and procedure, and custody facility requirements relative to medical clearance/approval prior to booking.			
Booking Prisoners			
The trainee shall explain how to properly book a juvenile prisoner in conformance with agency policy, legal codes, and minimum jail standards, including: <ol style="list-style-type: none"> 1. Miranda advisement 2. Right to phone calls 3. What notifications are required 4. Secure/Non-secure detention of juveniles 5. Strip search of juveniles 6. Requirements pertaining to the confinement of a child under 16 years of age with an adult accused or convicted of a crime 7. Custody alternatives 			
8. EVIDENCE COLLECTION AND PRESERVATION (PP 4.00-A)			
The trainee shall explain and/or demonstrate the methods for preserving evidence at a crime scene in fair and inclement weather.			
The trainee shall demonstrate the ability to preserve evidence in such a way as to ensure it is received by the examining authority or court in as near to the same condition as it was found.			
The trainee shall demonstrate the ability to preserve property in accordance to department policies.			
9. VEHICLE CODE TEST – fill in the short title			
1. 31 VC=			
2. 4000a VC =			

	Instructed Date	FTO Initials	Trainee Initials
3. 10851 VC=			
4. 12500's VC=			
5. 12951's VC=			
6. 20001 VC=			
7. 20002 VC=			
8. 21453a VC=			
9. 22350 VC=			
10. 22450 VC=			
11. 23152a VC=			
12. 23153 VC=			
13. 27315 VC=			
14. 40302 VC= The four shall takes are; 1. 2. 3. 4.			
15. 40303 VC= 6 of the may takes are; 1. 2. 3.			

	Instructed Date	FTO Initials	Trainee Initials
4.			
5.			
6.			
16. 21212 VC=			
10. PENAL CODE TEST fill in the short title			
1. 15 PC=			
2. 16 PC=			
3. 26 PC=			
4. 30 PC=			
5. 31 PC=			
6. 32 PC=			
7. 187 PC=			
8. 207 PC=			
9. 211 PC=			
10. 242 PC=			
11. 245's PC=			
12. 261's PC=			
13. 415 PC=			
14. 459 PC=			
15. 484's PC=			
16. 487's PC=			
11. POLICY REVIEW The trainee shall have reviewed the following Policies and Procedures			
PP 2.00-A, Emergency Vehicle Operations			

	Instructed Date	FTO Initials	Trainee Initials
PP 2.02-C, Collisions Involving Department Vehicles			
PP 2.03-C, Seat Belts			
PP 2.05-C, Vehicle Tows			
PP 2.06-B, Stolen/Embezzled Vehicles			
PP 2.07-A, Riders			
PP 2.11-B, Use of Radio			
PP 2.12-C, Investigations Call-out			
PP 2.13-C, Child Abuse Cases			
PP 2.16-B, Elder Abuse Cases			
PP 2.22-A, Robbery Burglary Alarms			
PP 2.32-A, Police Canine			
PP 3.02-A, Arrests, Field Release and Booking			
PP 3.04-B, Juvenile Procedures			
PP 3.18-C, Mass Arrests			
PP 3.19-B, Citation Dismissal and Corrections			